Kaamfu

https://dev.kaamfu.ai/careers/openings/project-manager-wordpress-2/

Project Manager – WordPress

AUTHOR

Hiring organization
Kaamfu

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Description
We are seeking an experienced Project Manager with over 10 years in project management within website development, with specific expertise in handling custom WordPress projects. You will play a pivotal role in overseeing team performance, delegating tasks, and ensuring project success through strategic management and continuous process improvement.

Employment Type
Full-time

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Responsibilities

1. Project Planning and Management:
    - Develop and manage project plans, timelines, and resource allocation for WordPress website development projects.
    - Ensure adherence to project scope, timelines, and budget.
2. Team Management:
    - Oversee and support a team of designers, developers, testers, and content creators, ensuring collaboration and effective teamwork.
    - Foster a positive, productive environment that motivates the team and drives high performance.
3. Task Delegation:
    - Assign tasks based on team members' strengths, expertise, and workloads, balancing efficiency with skill development.

    - Coordinate with cross-functional teams to align project objectives and resources.
4. Performance Monitoring:
    - Regularly monitor and evaluate team and individual performance, providing feedback and coaching as needed.
    - Conduct performance reviews and identify areas for skill enhancement.
5. Conflict Resolution:
    - Address and resolve team conflicts promptly, maintaining a professional work environment.
    - Implement communication strategies that support team harmony and effective problem-solving.
6. Basic Process Improvement:
    - Identify opportunities for workflow optimization within project management and team collaboration processes.
    - Propose and implement improvements to enhance productivity and streamline project delivery.

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Job Location
Remote work possible

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Date posted
October 29, 2024

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Qualifications

- Experience: Minimum 10 years in project management, with a strong background in website development; familiarity with WordPress is essential.
- PMP certification or comparable.
- Skills:
    - Exceptional leadership and team management skills.
    - Proficient in task delegation, conflict resolution, and performance monitoring.
    - Strong understanding of project management tools and methodologies (e.g., Agile, Scrum).
- Technical Proficiency: Knowledge of WordPress development and related web technologies.
- Soft Skills: Excellent communication, organizational, and decision-making skills.
- Experience overseeing multiple projects.

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Preferred Qualities

- A proactive approach to process improvement.
- Ability to lead a remote team effectively, fostering a cohesive work environment.
- Strong problem-solving skills, adaptable to dynamic project demands.

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Contacts
To apply for this position, please complete the mandatory application form linked below. Only applications that include submission of this form will be considered. We appreciate your understanding and look forward to reviewing your application!

Submit Your Application Here

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